

FY 2014 First Quarter Supplemental Budget Amendment

	Project/Contract/Carryforward/Grant	Amount	Financial Impact to Ending Fund Balance	Fund/Div	Description
City of Tigard Operations					
1	Transfer of the 1.0 FTE from Police to Information Technology	\$79,337	No impact. This action moves budget from one program to another, and across funds.	Central Srv-IT General Fund-PD	A transfer of the PD Technology Specialist position from Police to Information Technology. This action will move payroll costs from the General Fund to the Central Services Fund. Based on approval, this change will be effective 10/1/2013.
2	Sr. Engineering Tech {1.0 FTE} Transfer from Community Development to Engineering	\$71,040	No impact. This action moves budget from one program to another within the General Fund.	General Fund-CD/PW	Transfer Sr. Eng. Tech from CD to Engineering. A total of \$4,040 of M&S, and \$67,000 of salaries and benefits will be transferred due to the transfer of Private Development tasks from CD to Engineering. Based on approval, this change will be effective 10/1/2013. Therefore, salaries and benefits have been prorated to reflect this timeline. This action has zero impact on General Fund.
3	Recognition of Police Grants	\$31,143	No impact. This action provides additional revenue to support additional expenditures.	General Fund-PD	The FY 2014 Adopted Budget includes a \$100,000 grant for the new E-Citation system in Police. The city recently received an additional \$31,143 grant from ODOT for the new system. The funds will be used to purchase software, and hardware such as hand-held devices for police officers.
		\$2,500		General Fund-PD	Recognition of the "Celebrate My Drive" grant from State Farm. Funds to be used for educational purposes concerning distracted driving.
	Total Grants	\$33,643			
4	Willamette River Water Coalition (WRWC)/Hillsboro Preliminary Willamette River Water Supply Study	\$100,000	No impact. Increased expenditures are offset by reduction of contingency. Remaining contingency in the Water Fund will be \$400,000.	Water-PW	Tigard's participation in a study related to water supply and treatment options as a member of WRCW. Council approved participation in this study during the July 16, 2013 workshop.
5	Purchase of replacement van	\$27,000	No impact. Increase in revenues plus decrease in contingency offsets increase in program expenditures. Remaining contingency in Fleet/Property Management Fund will be \$12,686.	Prop Mgmnt-PW	The van used by staff in the Fleet Division was totaled. The city received a insurance check in the amount of \$14,868 that was used toward the purchase of the replacement van which costs \$27,000. A total of \$12,314 is being requested from contingency to go towards the purchase of the new vehicle.
Total Adjustments to Operations		\$344,663			

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Capital Improvement Program					
6	Consolidation of CIP projects: 93010-Derry Dell Creek and Sewer Interceptor Relocation; 96032-Johnson St. Waterline Replacement; 92027-Park Land Development; and a request for a carryforward of appropriation for the Walnut Street Culvert Improvement (Derry Dell/Fanno Creek) projects.			CIP	Request Summary: After the adoption of the FY 2014 CIP, a couple of issues appeared regarding these projects. First, the Walnut Street Culvert Improvement project that was not completed last year was omitted from the CIP . Second, it was determined that the Johnson Street Waterline, and the above-mentioned culvert project could be included in the Clean Water Service permit package for other agencies. By combining them with the related Derry Dell Sewer Relocation project, the permits and projects can be managed more efficiently. This request will reallocate adopted budgets along with requesting additional appropriations for the consolidated project. After all budget adjustments, total project costs will be \$685,000.
		\$200,000	No impact	Sanitary Sewer-CIP	A total of \$75,000 appears in the FY 2014 Adopted Budget the Derry Dell Creek Sewer Interceptor Relocation project. An additional appropriation in the amount of \$200,000 is being requested for Derry Dell that will provide a total of \$275,000 of appropriations in the Sanitary Sewer Fund for the combined project.
		\$120,000	No impact	Stormwater-CIP	Carryforward for \$120,000 for Walnut St. Culvert Improvement in Stormwater funds and apply them to Derry Dell Creek Sewer Interceptor Relocation project.
		\$285,000	No impact	Water-CIP	Reallocation of appropriation in the amount of \$285,000 is being requested from 96032-Johnson Street Waterline Replacement project to Derry Dell Creek Sewer Interceptor Relocation project.
		\$50,000	No impact	Gas Tax-CIP	Appropriation of \$50,000 is being requested from the Gas Tax Fund to be used for shoulder widening of Walnut Street.
			No impact	Parks Bond-CIP	Reallocation of appropriation from 92027-Park Land Development project in the amount of \$30,000 is being requested to design trail connections for Fanno Creek.
		<u>\$30,000</u> \$685,000			
	Total Derry Dell Budget Adjustments				

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7	Main St. Sewer/Fanno Creek Crossing			CIP	A total of \$225,000 in additional appropriation is being requested for easements and construction costs. Total project costs will amount to \$437,000.
		\$45,000	No impact	Sanitary Sewer-CIP	An additional \$45,000 is being requested to complete the acquisition of the easement for this project. Total appropriation for the easement is \$70,000. This item was approved by council on July 23, 2013.
			No impact	Sanitary Sewer-CIP	A request for an additional appropriation of \$180,000 is being requested for this project. With this request, total sewer construction costs will increase by \$100,000 to a total of \$267,000; and project management and construction management costs will increase by \$80,000 to a total of \$100,000.
	Total Main St. Sewer Appropriation	<u>\$180,000</u> \$225,000			
8	Parks CIP budget adjustments for 92021-Potso Dog Park, 92048-Summer Lake Improvements, & 92027-Park Land Development Projects			Parks-CIP	A total of \$300,000 is being requested in order to complete the improvements at Potso Dog Park and Summer Lake. This action will be funded by reallocating appropriations from the Park Land Development project which has no impact on appropriations.
	Total Potso Dog Park	\$0 <u>\$0</u> \$0	No impact	Parks Bond-CIP Parks SDC-CIP	Improvements to Potso Dog Park include a paved parking lot and stormwater improvements totaling \$160,000 split between Parks Bond and Parks SDC.
	Total Summer Lake Park	<u>\$0</u> \$0	No impact	Parks Bond-CIP	Improvements at Summer Lake Park include construction of new restrooms for \$140,000.
9	Ash Street Crossing Study	\$50,000	No impact	Traffic Impact Fee-PW	Additional appropriation is requested in order to complete the design and modeling study tied to the Tiedeman/Greenburg Rd./North Dakota Intersection Improvement.
10	Sanitary Sewer Major Maintenance	\$100,000	No impact	Sanitary Sewer-CIP	A total of \$100,000 is being requested for the repair of the sewer at Red Rock Creek that was not completed last year due to permitting issues.
11	Waterline Restoration-Black Bull Property	\$50,000	No impact	Water-CIP	A total of \$50,000 is being requested to complete design and construction to restore the waterline on the Black Bull property off of North Dakota Street due to illegal excavation.

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12	Fanno Creek Trail-Main St. to Grant Ave.			CIP	This project installs a trail from Main Street to Grant Avenue, and is a key part of the Fanno Creek Regional Trail System. The FY 2014 Adopted Budget reflects a total project cost of \$491,000 which includes funding from the City Center Development Agency (CCDA). A reallocation of funding totaling \$170,000 is being requested to complete permitting and construction on this project. If approved, total cost for the project will amount to \$661,000.
		\$100,000	No impact	Parks Bond-CIP	Parks & Recreation Advisory Board approved the use of these funds for construction of the trail. A total of \$100,000 will be reallocated from 92027-Park Land Development to this project.
		\$50,000	No impact	Gas Tax-CIP	A total of \$50,000 will be reallocated from 95027-Citywide Pedestrian/Cyclist Improvements project in order to complete improvements to the trail.
		\$20,000	No impact	CCDA-CIP	An additional \$20,000 is requested to complete the purchase and installation of lighting along the trail.
	Total Fanno Creek Trail-Main to Grant	\$170,000			
Overall Amendment Total		\$1,624,663			